

COVENANT CHRISTIAN SCHOOL

AUTHORIZATION TO RELEASE REFERENCE INFORMATION

I have made application for a position with *Covenant Christian School*. I have authorized the Board and Administration of the school to inquire about my work and personal history and to verify all data given in my application for employment, related papers, and my oral interviews.

I authorize the release of any information requested by *Covenant Christian School* such as employment records, performance reviews, and personal references, whether such information is favorable or unfavorable to my pursuit of employment.

I release any person, organization, or company from any and all liability, claims or damages that may directly or indirectly result from furnishing the information requested. I further waive the right to ever personally view any references given to *Covenant Christian School*.

I certify that I have carefully read and do understand the above statements.

Applicant's Name (Print)

Applicant's Signature

_____/_____/_____
Applicant's Social Security Number

Date



Mission Statement

Covenant Christian School is committed to the academic, spiritual, physical, and social growth of our children in a Christ centered environment. Building a solid foundation, based on Biblical principles, our school complements the home and church and prepares our children for an ever changing world.

COVENANT CHRISTIAN SCHOOL

STAFF APPLICATION FORM

Position desired: _____	Full-time _____	Part-time _____
Application date: ____/____/____	Date available: ____/____/____	

Your interest in *Covenant Christian School* is appreciated. We invite you to complete this initial application and return it to our school office. If an opening occurs for which it appears you may qualify, we will request that you have your placement file forwarded to our office. We will also contact your references. If there is continued interest in your candidacy, we will send you some follow-up questions and arrange for a personal interview.

We realize that the key to a successful Christian school is its staff. We are grateful to those who are professionally qualified, who really love children, and who, by the pattern of their lives, exemplify Jesus Christ. Thank you again for your interest in the ministry of *Covenant Christian School*. It is our prayer that God will fulfill His perfect will in the lives of all applicants.

APPLICANT'S NAME AND ADDRESS

Full Name: <input type="checkbox"/> Miss <input type="checkbox"/> Mrs. <input type="checkbox"/> Mr. _____			
Present Address _____			
Street	City	State	Zip
How long have you lived at the above address? ____ Social Security # ____/____/____			
Phone: Home _____		Cell _____	E-mail _____

PERSONAL INFORMATION

Marital Status: Single Engaged Married Separated Divorced
 Divorced/Re-married Widow(er)

If divorced or re-married, please explain _____

Spouse's name _____ Occupation _____

Years married _____ Number of children _____ Ages _____

Have you ever been convicted of a misdemeanor, felony or an offense involving moral turpitude? _____

Are there any health issues or conditions that would affect your ability to perform the responsibilities of the position for which you are applying? _____ If so, please explain.

DESIRED ASSIGNMENT

Future plans: What would you like to be doing five years from now?

CHRISTIAN BACKGROUND

In your own handwriting briefly give your Christian testimony. _____

Do you fully support the *Statement of Faith* (as written on the last page of this application)?
_____ If not, please indicate the area(s) of disagreement and explain on a separate sheet of paper.

Do you believe the **Bible** to be the ONLY inspired and infallible Word of God, our final authority in all matters of faith, conduct, and truth? _____

What is your <i>local church</i> ? _____
Are you presently a member in good standing? _____ Years of membership? _____
In what church activities are you involved and with what degree of regularity? _____

What other Christian service have you done since becoming a Christian? _____

What is your attitude toward working with those of other races and those of other denominational beliefs? _____

Describe your routine of personal Bible study and prayer. _____

What books have you read recently that have helped you spiritually? _____

PROFESSIONAL QUALIFICATIONS

*Please attach photocopies of all your college transcripts (if applicable). Should you be offered a position, **official copies** of your college transcripts will be required for inclusion in your personnel file.

What degree(s) do you hold?

<u>Degree</u>	<u>Date Received</u>	<u>Issuing Institution</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
Your Major(s)_____		Your Minor(s)_____
Cumulative grade point average: Undergraduate_____		Graduate_____

Reason(s) for leaving your most recent position: _____

List other *work or military experience* that may have significance for the type of position for which you are applying:

<u>Institution/Organization</u>	<u>Type of Work/Experience</u>	<u>Dates</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

List any other educational advantages you have had, including opportunities for travel.

List any books or articles you have read recently that have helped you to grow professionally.

PERSONAL INTERESTS

List *memberships, offices,* and *honors* obtained in:

High School _____ _____
College _____ _____
Currently _____ _____

List your hobbies and personal interests. _____

What periodicals do you read regularly? _____

PERSONAL REFERENCES

You will need to sign the Reference Release Form that is attached and return it with this application. Do not list family members or relatives for references.

Give *three* references who are qualified to speak of your spiritual experience and Christian service. *List your current pastor first.*

<u>Name</u>	<u>Complete Address</u>	<u>Phone</u>	<u>Position</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Give *three* references who are qualified to speak of your professional training and experience. *List your current or most recent supervisor first.*

<u>Name</u>	<u>Complete Address</u>	<u>Phone</u>	<u>Position</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

APPLICANT'S CERTIFICATION AND AGREEMENT

I understand that Covenant Christian School does not discriminate in its employment practices against any person because of age, sex, race, color, or disability, national or ethnic origin. I further understand that any offer of employment is conditioned on the proof of legal authority to work in the United States.

I hereby certify the facts set forth in this initial application are true and complete to the best of my knowledge. I understand that falsification of any statement or conscious omission of fact during any phase of the hiring process may prevent me from being hired and, if hired, is cause for immediate termination of contract.

I authorize Covenant Christian School to inquire about my work and personal history and to verify all data given in my application for employment, related papers, and my oral interviews. I authorize the release of any information requested by Covenant Christian School, such as employment records, performance reviews, and personal references.

I further certify that I have carefully read and do understand the above statements.

Signature of Applicant

Date

STATEMENT OF FAITH

1. **We believe** the Bible to be the inspired, the only infallible, authoritative, inerrant Word of God (II Timothy 3:16; II Peter 1:21).
2. **We believe** there is one God, eternally existent in three persons – Father, Son, and Holy Spirit (Genesis 1:1; Matthew 28:19, John 10:30).
3. **We believe** in the deity of Christ (John 10:33); His virgin birth (Isaiah 7:14; Matthew 1:23; Luke 1:35); His sinless life (Hebrews 4:15; Hebrews 7:26); His miracles (John 11:25; I Corinthians 15:4); His Ascension to the right hand of the Father (Mark 16:19); and His personal return in power and glory (Acts 1:11; Revelation 19:11).
4. **We believe** in the absolute necessity of regeneration by the Holy Spirit for salvation because of the exceeding sinfulness of human nature; and that people are justified on the single ground of faith in the shed blood of Christ and that only by God's grace and through faith alone are we saved (John 3:16-19; John 5:24; Romans 3:23; Romans 5:8-9; Ephesians 2:8-10; Titus 3:5).
5. **We believe** in the resurrection of both the saved and the lost; they that are saved unto the resurrection of life, and they that are lost unto the resurrection of damnation (John 5:28-29).
6. **We believe** in the spiritual unity of believers in our Lord Jesus Christ (Romans 8:9; I Corinthians 12:12-13; Galatians 3:26-28).
7. **We believe** in the present ministry of the Holy Spirit, by whose indwelling the Christian is enabled to live a Godly life (Romans 8:13-14; I Corinthians 3:16; I Corinthians 6:19-20; Ephesians 4:30; Ephesians 5:18).

